

**MEMORANDUM**

To: Lawyers, parties and witnesses in the 415<sup>th</sup> District Court

From: Graham Quisenberry, Judge Presiding, 415<sup>th</sup> District Court

Date: 3/18/2020

Re: COVID-19 management covering March 16 – April 24, 2020

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Except for the exceptions stated herein, the 415<sup>th</sup> District Court, Parker County, Texas will conduct its non-jury dockets as scheduled for the weeks of March 16<sup>th</sup>, 23<sup>rd</sup>, and 30<sup>th</sup> along with the weeks of April 6<sup>th</sup> and 13<sup>th</sup>. Jury trials are cancelled, subject to rescheduling. If parties, witnesses, and/or counsel are uncomfortable with personally appearing in court because of current health concerns, such personal appearances will not be required. Please inform the court if these circumstances apply to you, and arrangements can potentially be made for appearance by telephone.

For this limited time, the court will proceed with uncontested matters by submission of affidavit(s) or written stipulation of evidence. If personal appearance is not viable. To emphasize, please inform the court if the aforementioned accommodations are needed for your case; otherwise, we will expect you in court at the scheduled time.

Criminal dockets for this time period are cancelled, subject to rescheduling except for arraignments which will be managed by remote video, by mail (unrepresented defendants on bond) or by waiver (defendants represented by counsel). If you have motions, revocation hearings, or plea agreements needing court time, contact the court for a setting; otherwise, all prior settings are cancelled, subject to rescheduling. Plea negotiations may occur remotely between counsel and the court encourages cooperation in this regard in order to avoid future docket crowding.